



Bolsover District Council

Meeting of the Safety Committee

Quarter 4 Health & Safety Update (01.01.23 – 31.03.23)

Classification	This report is Public
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PURPOSE/SUMMARY OF REPORT

To provide an overview of the Authority's overall Health & Safety performance as indicated by:

- Accident statistics, trends and lost time.
- Training numbers including reports of non-attendance and associated costs.
- An overview of progress against the workplace inspection programme.

REPORT DETAILS

1. Background

- 1.1 To confirm how Bolsover District Council is performing from a Health and Safety perspective. Good Health and Safety performance is indicative of good management control and vice versa.

2. Details of Proposal or Information

2.1 ACCIDENT STATISTICS:

A breakdown below includes accident type, a brief description of the incident and lost time details. There are no obvious trends indicated.

- 2.2 The total number of accidents reported involving Members of the Public is **41**. One of these was RIDDOR reportable as the IP suffered a fracture and was taken to hospital from site.

2.3 Quarter 4 of 2022/23 has seen **12 employee accidents**. These 12 accidents took place in the following service areas:

StreetScene - 6
Housing - 4
Property Services – 1
Democratic Services - 1

One of these was RIDDOR reportable as the employee suffered lost time over 7 days (shown in grey below).

The total number of near misses / hazards reported during this quarter was: **3 (All Dragonfly site trespasses)**

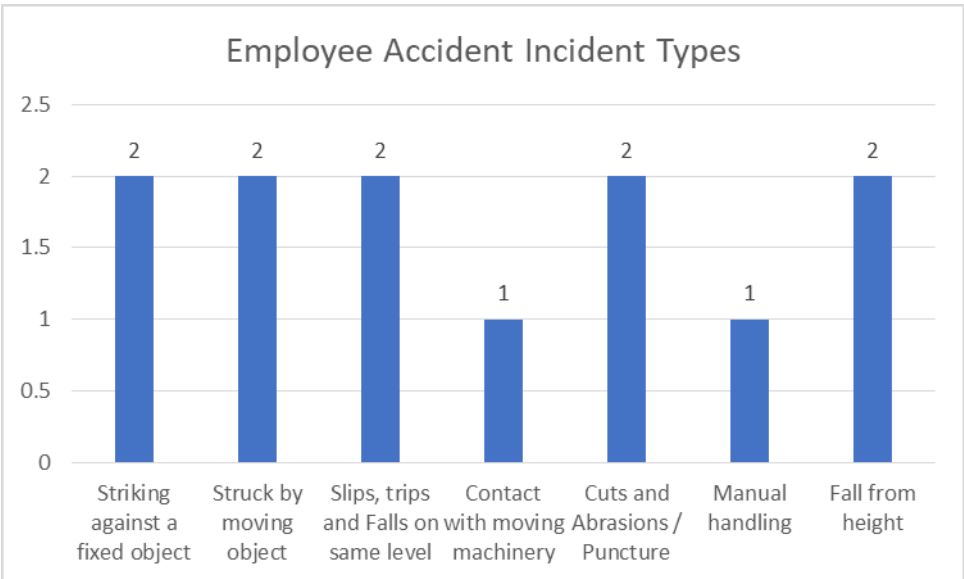
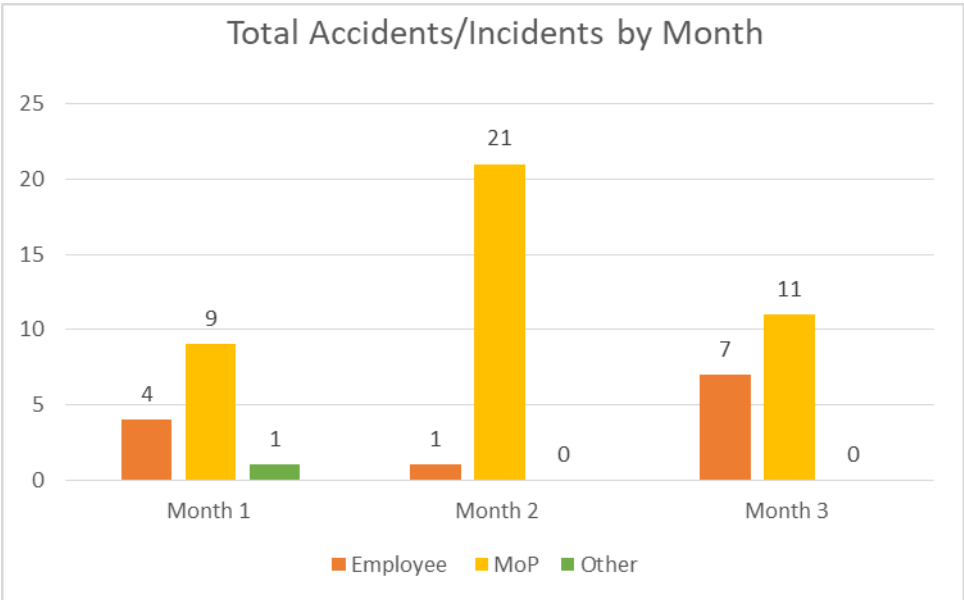
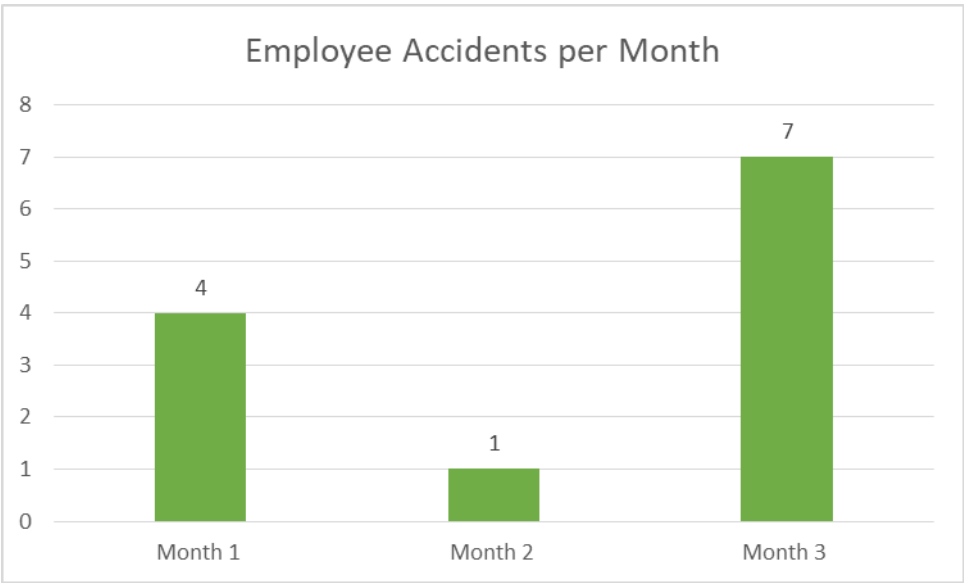
The table below shows a brief description of the details of each accident including the circumstances and any lost days.

	Date of Incident	Service Area	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days
1	04/01/2023	StreetScene	Fall from height	Lost Time - Up to 7 days	No	Climbing tree during aerial rigging course. Slipped while climbing and stopped by ropes. Jarred back.	4
2	18/01/2023	Housing	Fall from height	Lost Time - Over 7 Days	Yes	IP attended property. Parked and walked across the car park towards client property. The sun was in eyes and IP fell down a large pot hole.	15
3	25/01/2023	Democratic Services	Striking against a fixed object	Minor Injury - No Lost Days	No	Hit head on car door frame when loading boxes.	0
4	30/01/2023	StreetScene	Struck by moving object	Minor Injury - No Lost Days	No	Cutting hedges with petrol hedge cutter. Went to cut through a thicker stem and it sprung out and hit IP in the face.	0
5	17/02/2023	StreetScene	Slips, trips and Falls on same level	Lost Time - Up to 7 days	No	Coming down some steps with a wheelie bin missed a step and IP went over on ankle.	4
6	27/02/2023	Housing	Contact with moving machinery	Minor Injury - No Lost Days	No	Drill caught and snatched out of IP's hand, handle hit IP's arm.	0

7	03/03/2023	StreetScene	Cuts and Abrasions / Puncture	Minor Injury - No Lost Days	No	Moving side waste during refuse round, IP noticed right hand went stiff then during the evening IP saw a blemish and a couple of small holes on the palm of their hand.	0
8	08/03/2023	StreetScene	Manual handling	Minor Injury - No Lost Days	No	Handling trade bin and IP pulled back.	0
9	08/03/2023	Property Services	Cuts and Abrasions	Minor Injury - No Lost Days	No	Cut finger during cleaning duties.	0
10	10/03/2023	StreetScene	Slips, trips and Falls on same level	Minor Injury - No Lost Days	No	Pulling bins in the snow and IP slipped on the ice.	0
11	28/03/2023	Housing	Striking against a fixed object	Minor Injury - No Lost Days	No	IP walked into fascia board on a low roof to a bungalow.	0
12	30/03/2023	Housing	Struck by moving object	Minor Injury - No Lost Days	No	IP was checking the post box and had to reach down into the bottom of the post box, the metal lid fell back down hitting the IP on the back of the head.	0
Total Lost Time Days: 23							

2.4 Graphs below show the:

- number of monthly accidents / incidents
- employee and member of the public accidents
- incident types for employees



2.5 TRAINING:

During Quarter 4, training delivery continued with the following courses taking place:

- Manual Handling Training – 51 BDC employees trained
- COSHH Training – 26 BDC employees trained
- Accident Investigation Training – 4 BDC employees trained
- 2 Day First Aid at Work Refresher – 4 BDC employees trained
- 3 Day Full First Aid at Work – 6 BDC employees trained
- Evacuation Chair Training – 3 BDC employees trained

A total of **94** BDC employees were trained in this quarter.

2.7 INSPECTIONS:

No formal inspections have occurred in this Quarter however regular informal walk arounds at BDC sites continue between Health and Safety and Facilities Management.

2.8 Inspection Programme

The new schedule is below for reference. This will be fully effective from April 2023 for the financial year 23/24.

Quarter 1	<ul style="list-style-type: none">• Riverside Depot• The Arc• Pleasley Vale - Mill 1• The Archive store (Pleasley Vale)• Clune Street Pavilions
Quarter 2	<ul style="list-style-type: none">• Pleasley Vale - Mill 2• Pleasley Vale - Mill 3• The Tangent• Contact Centre – Bolsover• Castle Leisure Park
Quarter 3	<ul style="list-style-type: none">• Contact Centre - Shirebrook• Broadmeadows Pavilion• Riverside Depot• The Arc• Pleasley Vale - Mill 1
Quarter 4	<ul style="list-style-type: none">• Pleasley Vale - Mill 2• Pleasley Vale - Mill 3• The Tangent• Contact Centre - South Normanton• Pleasley Vale Activity Centre (x3)

3. Reasons for Recommendation

3.1 The Health & Safety Manager asks the committee to consider the report as a reflection on the corporate commitment to and continued awareness of the importance of good Health & Safety performance.

4 Alternative Options and Reasons for Rejection

4.1 None

RECOMMENDATION(S)

1. N/A

IMPLICATIONS:

Finance and Risk: Yes No

Details: Poor performance can lead to compensation claims, increasing the cost of insurance.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details: Good performance is an indicator of compliance with Health and Safety legislation.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

Staffing: Yes No

Details: Accidents resulting in injury can impact on staffing levels and costs attributed to manager time, sickness absence and replacement labour

On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	<p>No</p>
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	<p>No</p>

<p>District Wards Significantly Affected</p>	<p>N/A</p>
<p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input checked="" type="checkbox"/></p>	<p>Details: Trade Union Safety Representatives</p>

<p>Links to Council Ambition: Customers, Economy and Environment.</p>

<p>DOCUMENT INFORMATION</p>	
<p>Appendix No</p>	<p>Title</p>

<p>Background Papers</p>
<p><i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i></p>